



# LEOMINSTER MUSEUM



16 Etnam Street, Leominster, Herefordshire, HR6 8AQ  
Tel 01568 615186

Leominster Museum CIO: Registered Incorporated Charity Number 1162600

[www.leominstermuseum.org.uk](http://www.leominstermuseum.org.uk)



&  [leominstermuseum](https://www.instagram.com/leominstermuseum)



@leomuseum

23 May 2018

To all Friends and other Voting Members  
of Leominster Museum CIO

**Please reply to:**

Chris Jarman  
Great Wacton Hop Kilns  
Bredenbury  
Bromyard  
Herefordshire  
HR7 4TG  
[treasurer@leominstermuseum.org.uk](mailto:treasurer@leominstermuseum.org.uk)

Dear Members

## **Annual General Meeting Wednesday 13<sup>th</sup> June, 7.30 pm, in the Museum**

We are looking forward to seeing as many Friends and other Members as possible for the AGM of the Museum charity on 13<sup>th</sup> June. Wine and nibbles will be available from half an hour before the meeting starts.

Please find enclosed the following papers that you may want to look through before the meeting:

1. The formal notice of the meeting, with the Agenda.
2. The separate document referred to in item 6 of the Agenda explaining, and giving details of, the proposed changes to the charity's Constitution.
3. The Minutes of last year's AGM.
4. The Trustees' Annual Report & Accounts for the year ended 30<sup>th</sup> November 2017.
5. A proxy form which you can use to vote on the various resolutions even if you are unable to get to the AGM in person.

### **Charity Trustees – retirements by rotation and other matters**

The other charity trustees were shocked to learn of Pauline Davies's illness, following on from her difficult bereavement a few months before, and would like to record their deepest sympathy to Pauline and her family.

This year the charity trustees who are due to retire by rotation, as required by the Constitution, are Suzy Barton, Lesley Brook and Elizabeth Thomas. Although all three are eligible, Elizabeth has decided that 48 years as a trustee are probably enough – she is the only remaining founder-trustee from the formation of the original Museum trust in 1970. However, she emphatically does want to continue her association with the Museum. As a recognition of all she has done for the Museum over the years, the



suggestion is that she should be appointed as Patron of the charity – following in the footsteps of Denis Turton, who was named in the Constitution as the first Patron when we incorporated in 2015.

Suzy and Lesley, who both offer themselves for re-election, are probably familiar enough to most members already, but have provided the following notes about themselves:

**Suzy Barton:** “I have been Friends Co-ordinator since 2016 and produce the newsletters, I also cover the Tuesday morning shift at the Museum, greeting visitors and answering their queries. For the past ten months I have acted as Volunteer Co-ordinator. I feel that Leominster Museum is one of the best independent museums in the area, and know that there is a great deal of work yet to be done, such as new labelling and am happy to continue with these tasks, with my colleagues, to make the collection more enjoyable to our visitors.”

**Lesley Brook:** “My main career was in agricultural education, and I later worked for an Awarding Body developing and supporting qualifications within the land-based sector. Other commitments meant that I had to relinquish the specific role of Hon. Secretary at the beginning of this year, after 4 years’ tenure, but I am happy to continue as a charity trustee if re-elected.”

The main focus of the proposed changes to the Constitution, as you will see, is to bring about a situation where all the charity trustees are elected by the members, instead of up to three being appointed by local Councils. The background to this is covered in the separate document which goes on to set out the detail of the changes of wording involved.

The constitutional changes will not of themselves create any additional immediate vacancies on the trustee board, but our numbers have reduced somewhat in recent years as a result of resignations and now the effects of Pauline Davies’ illness. We are conscious that the range of skills represented on the board is not as wide or deep as it might be, and we are actively looking for more people willing to take a role in shaping the future of the charity and of the Museum that is at its heart. If any members feel that they, or someone they know, have something to offer in this regard – or for that matter in some other voluntary capacity around the Museum – then do please have a word with Geoffrey Crofts, the Chair of Trustees. There are plenty of areas where help would be much appreciated!

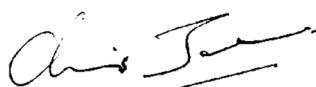
### Proxy voting

If you think you might not be able to make it to the meeting on the 13<sup>th</sup>, please make you’re your voice counts by exercising your vote using the enclosed proxy voting form. You can choose as your proxy either the Chair of the meeting or a named friend you know will be attending; your proxy is entitled to speak on your behalf in discussions, as well as voting on anything requiring a vote.

The completed form needs to be sent back to reach us at least two days before the meeting; this does not stop you coming to vote in person if you find after all that you are free. Do please read the notes on the proxy form carefully before filling it in.

I look forward to seeing you at the AGM. Among other things you will have the chance to learn more about the Museum’s new collaboration with Leominster Town Council.

Yours sincerely



**C M Jarman**  
Hon. Treasurer