



16 Etnam Street, Leominster, Herefordshire, HR6 8AQ

Tel 01568 615186

Leominster Museum CIO: Registered Incorporated Charity Number 1162600

www.leominstermuseum.org.uk



& : leominstermuseum



: @leomuseum

## Application to join/renew Corporate Voting Membership of Leominster Museum CIO

### A. Details of Corporate Body Applicant

Corporate Name: ..... ("we/us")

Contact Name: ..... Company etc No (if applicable): .....

Address: .....

..... Postcode: .....

Telephone: ..... Email: .....

### B. Declarations

- We are interested in furthering the CIO's purposes and we apply to become an ordinary voting member of it.
- We are aware that it is the duty of each member of the CIO under the Constitution to exercise their powers as a member of the CIO in the way they decide in good faith would be most likely to further the purposes of the CIO, and we accept that duty.
- If we have given an email address in section A, we agree that until further notice the CIO may, to save expense, communicate with us in electronic form, on any matter formal or informal, at that address or at such substitute address as we may notify to the CIO from time to time.

Signed: ..... Date: .....

by above contact person, for and on behalf of the corporate body named above

[continued on page 2]

### Notes:

**This form is for companies and other corporate bodies only.**

If applying to join/renew **Friends Membership** please use the Business Friends form instead.

**Organisations which are not corporate bodies** cannot themselves be members, but an individual may be a member to represent the organisation, and can ask to transfer that membership to a different representative as required (see clause 9.2 of the Constitution).

**Please use the application form for individuals in that case.**

**C. Contact's personal data**

I (the contact person named above) acknowledge that the CIO, and those working for it, will process my personal data (as notified by me to the CIO from time to time) for the purpose of complying with the CIO's legal and constitutional obligations (whether as to membership, accounting or otherwise). In addition, I am happy for them to communicate with me, on other matters to do with Leominster Museum and the CIO's charity affairs, by (please tick as applicable):

Email: Yes  No Telephone: Yes  No Post: Yes  No **D. Payment of membership fees**

My membership fee for the current year (December-November) of £3.00 is enclosed/has been made as follows:

- Cheque payable to *Leominster Museum CIO*  Cash
- First payment under Standing Order (please enclose completed Standing Order Form)
- Existing Standing Order due on (date) .....
- Direct transfer, **quoting our corporate name**, to Leominster Museum CIO's account at CAF Bank Ltd, Account No. 00028709, Sort Code 40-52-40, made on (date) .....

Membership fees are due for payment on 1<sup>st</sup> January every year. We encourage all members to set up a Standing Order to pay their membership fees, to make sure their membership does not lapse unintentionally. Standing order forms can be obtained from the Museum or downloaded from the Museum website [www.leominstermuseum.org.uk/downloads](http://www.leominstermuseum.org.uk/downloads).

An electronic copy of the Constitution registered with the Charity Commission can be downloaded from the Museum website [www.leominstermuseum.org.uk/the-museum-charity/](http://www.leominstermuseum.org.uk/the-museum-charity/), or you can obtain one by email from [secretary@leominstermuseum.org.uk](mailto:secretary@leominstermuseum.org.uk). If you require a hard copy, please write to The Secretary at the Museum address enclosing £1.00 to cover costs.